

**THE BURSTEAD GOLF CLUB**  
**SENIOR MEN'S SECTION**  
**CONSTITUTION**

1. **OBJECTS:** To promote golf competitions and foster social contact among members of the Seniors Section of The Burstead Golf Club in particular and among the members of the Club in general.
2. **SENIORS YEAR:** The Seniors Year shall run from 1 January to 31 December.
3. **MEMBERSHIP:** Membership of the Seniors Section is open to male members of The Burstead Golf Club who have attained the age of 55 years and who hold or are working towards a current WHS Handicap Index. In addition, members who have ceased playing may continue to be members, as long as they wish, on payment of the annual membership fee. Grant of membership will nonetheless be subject to confirmation by the Committee.
4. **COMMITTEE:** The day-to-day affairs of the Section shall be administered by a Committee comprising the following Officers who shall have the power to co-opt additional members as necessary:

- |                                      |                     |
|--------------------------------------|---------------------|
| 1. Chairman (Immediate Past Captain) | 5. Treasurer        |
| 2. Captain                           | 6. Match Secretary  |
| 3. Vice-Captain & Men's Liaison      | 7. Events Secretary |
| 4. Secretary                         | 8. Webmaster        |
| 9. Elected Member(s)                 |                     |

(A substitute to be elected by the Committee in the absence of the Chairman)

At any Committee Meeting FOUR members shall form a quorum. Decisions shall be determined by a simple majority of those present. Decisions taken will be notified to members by publication of the Minutes on the Notice Board and by E-mail.

5. **FUNDS:** Funds of the Section will be maintained in the name of "Burstead Seniors" in an appropriate Bank Account. Any TWO of FOUR designated Committee Members are required to sign cheques drawn on such Account. Books recording financial transactions will be maintained and audited quarterly and within one month of the quarters end by an Auditor appointed by the Members.
6. **SUBSCRIPTIONS:** The annual subscription will be set at the Annual General Meeting (AGM) and is due on the following 1<sup>st</sup> January. Anyone joining on or after 1<sup>st</sup> October in any year will not be required to pay a subscription for that year.
7. **HOLE-IN-ONE:** For any "Hole-in-One" achieved by a member during official Tuesday meetings, inter-club matches and all competitions organised by the Committee, there is, within the funds, the provision for the member to be reimbursed up to £150 (One hundred and fifty pounds) on purchasing drinks for members of the section and others involved in the match or competition, OR donating part, or all, of the money to be reimbursed to a Charity of their choice. The Committee, whose decision is final, must approve each claim.
8. **MAJOR COMPETITIONS:** The following events are defined as being "Major Competitions" in the Seniors Calendar :
  - The Mid-Summer Competition. (Stableford format)
  - The Christmas Competition. (Stableford format)
  - The Captain's Shield (Captain's Morning). (Stroke Play)
  - The Captain's Prize (Summer Singles K.O.). (Match Play)
  - The John Collins Memorial Challenge Trophy. (Stroke Play)
  - The Peter Dixon Memorial Trophy (Stroke Play)
  - Annual Scratch Trophy (incorporated within annual June Medal/White/Strokeplay)

- 9. COMPETITIONS:** The management of The Burstead Golf Club Ltd has agreed that the Section shall have use of the first Tee from 8.32 a.m. each Tuesday. The Section will also have use of the tenth Tee from 8.32 am with the proviso that the Club may, in exceptional circumstances, need to take some Tee times. During the period when clocks revert to Greenwich Mean Time (approximately October to March), tee times may be put back by a period to be approved by the members and with the approval of the Club Management. The format of Competitions will vary from week to week and will be detailed in the fixture list prepared annually. A weekly entry fee will be due which will cover prizes with any balance going to Section Funds. Rules of each competition will be displayed on the Notice Board & Handicapmaster. Subject to the discretion of the Committee, to be eligible to win a prize in the “Major Competitions” a member must have played in three Tuesday morning events over the previous six months and currently hold a current WHS Handicap Index.
- 10. HANDICAPS:** Members score cards from all singles competition, the “Major Competitions”, Seniors Monthly Medal, Stablefords will be submitted for handicap adjustment by way of “Sign In” or General Play and will be adjudicated by Handicapmaster/England Golf for possible amendment to their handicaps.
- 11. TEES:** All Seniors Medal and “Major Competitions” shall be played from the White Tees, unless otherwise advised by the Head Professional or Handicap Secretary. Inter-Club matches and weekly competitions shall be played from the Yellow Tees.
- 12. ANNUAL GENERAL MEETING:** The AGM of the Section shall be held on a Tuesday in November with the Chairman in the Chair or a deputy designated by the Committee. The purpose of the meeting will be, inter alia, to:-
- (a) Review the progress of the Section by receiving reports from:-
    - (1) Captain
    - (2) Secretary
    - (3) Match Secretary
    - (4) Treasurer
  - (b) Receive Nominations, duly proposed and seconded, for the following positions to take effect from the 1<sup>st</sup> January next:-
 

(1) Captain	(5) Match Secretary
(2) Vice-Captain & Men’s Liaison	(6) Social Secretary
(3) Secretary	(7) Members Representative
(4) Treasurer	(8) Auditor
  - (c) Any Other Business

Each Member of the Committee, with the exception of the Immediate Past Captain, who becomes Chairman for the next calendar year, and the Members Representative, shall be proposed and seconded by TWO members of the Section. The Members Representative shall be proposed and seconded by TWO members who are not current Committee Members. Elections shall be by a simple majority of those attending the AGM but where there are two or more nominations for any position the vote will be taken by secret ballot. Votes will be counted, in the presence of those attending, by TWO Committee Members who are not themselves candidates for the position being decided. Nomination forms will be placed on the Notice Board at least FOUR weeks prior to the AGM.

The annual audited year-end accounts shall be summarised in the form of Income & Expenditure and Funds reconciliation. These should be presented for approval and adoption by the Members at an AGM or an EGM to be held after the end of the financial year. In order for the accounts to be finalised before the AGM the accounting year will cover the period 1<sup>st</sup> October to 30<sup>th</sup> September.

At any AGM or EGM (Extraordinary General Meeting) TWELVE Members shall form a quorum of whom at least THREE shall be Officers of the Committee. One Member should be appointed by the Chairman of the Meeting to take Minutes of the Meeting.

**13. CONSTITUTION:** Any part of this Constitution may be amended by proposition and vote at an AGM or EGM. Any proposed amendment to the Constitution shall be forwarded, in writing, to the Secretary, at least FOURTEEN days prior to the date of the AGM or EGM. Decisions on any amendments will be by simple majority. Members will not be able to raise any proposals to change the Constitution under “Any Other Business” at an AGM or EGM. An EGM may be called at any time by decision of the Committee or by presentation of a request for an EGM, accompanied by the signatures of at least SIX Section members, to the Secretary. Members must be given FOURTEEN days notice of an EGM by display on the Notice Board.

**14. DISCIPLINE:** Any matters of discipline which arise will be dealt with by the Seniors Committee. If it is considered that the matter affects the Club in general then details will be passed to the Head Professional to be subject to the Clubs Discipline Procedures.

Any decision taken at the end of investigations into the complaint, by the Seniors Committee, which involves the recommendation to terminate membership of the Section, must be sanctioned by the Head Professional/ Managing Director before action.

**15. DISSOLUTION:** In the event of the dissolution of the Section, for whatever reason, the Committee is empowered to deal with any surplus funds, after payment of debts and expenses, in any manner it sees fit (except that no Member of the Committee shall benefit financially to a greater extent than any other Member).

**16. EFFECTIVE DATE:** This Constitution shall take effect from the 22<sup>nd</sup> November 2022

*Des Allen*  
*Seniors Section Secretary*  
 22<sup>nd</sup> November 2022